



07-23-BOD Minutes
Nottawasaga Valley Conservation Authority
Aug 25, 2023 at 9:00 AM EDT
8195 8th Line, Utopia ON, L0M 1T0

Attendance

Present:

Mayor Scott W. Anderson, Adjala-Tosorontio (Township); Cllr. Joe Belanger, Wasaga Beach (Town); Chair Gail Little, Amaranth (Township); Deputy Mayor Paul Van Staveren, Clearview (Township); Cllr. Kevin Eisses, Innisfil (Town); Mayor Janet Horner, Mulmur (Township); Mayor Darren White, Melancthon (Township); Cllr. June Porter, The Bule Mountains (Town); Cllr. Gary Harvey, Barrie (City); Cllr. Ralph Manktelow, Mono (Town); Cllr. Nicole Cox, New Tecumseth (Town); Cllr. Kyle Fegan, Shelburne (Town)

NVCA Staff:

Sheryl Flannagan, Director, Corporate Services; Doug Hevenor, Chief Administrative Officer; Chris Hibberd, Director, Watershed Management Services; Kyra Howes, Director, Conservation Services; Ben Krul, Manager, Development Planning & Permits; Fred Dobbs; Manager, Stewardship Services; Christine Knapp, General Accountant; Maria Leung, Senior Communications Specialist; Kerry Jenkins, Administrative Assistant/Recorder

Absent:

Cllr. Christopher Baines, Collingwood (Town); Cllr. Pieter Kiezebrink, Essa (Township); Cllr. Joel Loughead, Grey Highlands (Municipality); Vice-Chair Jonathan Scott, Bradford West Gwillimbury (Town); Mayor Jennifer Coughlin, Springwater (Township); Cllr. Richard Schell, Oro-Medonte (Township)

1. Events

Festival at Fort Willow

Date: Saturday, September 19, 2023, 10:00AM – 4:00PM

Location: Historic Fort Willow Conservation Area

Tiffin Nature Program

Date: September 5 to November 30, 2023

Location: Tiffin Centre for Conservation

2. Call to Order

Chair Little called the meeting to order at 9:07am.

3. Land Acknowledgement

The Nottawasaga Valley Conservation Authority Board acknowledges that we are situated on the traditional land of the Anishinaabeg. The Anishinaabeg include the Odawa, Saulteaux, Anishinaabeg, Mississauga and Algonquin who spoke several languages including Anishinaabemowin and Potawatomi. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Métis and Inuit people.

4. Declaration of Pecuniary and Conflict of Interest

5. Motion to Adopt the Agenda

Recommendation:

RES: 46-23

Moved by: Cllr. Nicole Cox

Seconded by: Cllr. Kyle Fegan

RESOLVED THAT: the agenda for the Board of Directors meeting #07-23-BOD dated on August 25, 2023 be approved.

Carried;

6. Announcements

Chair Little recognized Fred Dobbs, Manager, Stewardship Services for receiving the Natural Channel Systems Award of Recognition.

7. Presentations

There were no presentations at this time.

8. Deputations

There were no deputations at this time.

9. Hearings

There were no hearings at this time.

10. Determination of Items Requiring Separate Discussion

Board Members are requested to identify items from the Consent List that they wish to have considered for separate discussion.

11. Adoption of Consent List and Identification of Items Requiring Separate Discussion

Recommendation:

RES: 47-23

Moved by: Mayor Darren White

Seconded by: Cllr. June Porter

RESOLVED THAT: agenda item number(s), 12.2.4 was identified as requiring separate discussion, be referred for discussion under Agenda Item #12; and

FURTHER THAT: all Consent List Agenda Items not referred for separate discussion be adopted as submitted to the board and staff be authorized to take all necessary action required to give effect to same; and
FURTHER THAT: any items in the Consent List not referred for separate discussion, and for which conflict has been declared, are deemed not to have been voted on or discussed by the individual making the declaration.
Carried;

12. Consent List

12.1. Adoption of Minutes

Recommendation:

Approved by Consent

Moved by: Cllr. Joe Belanger

Seconded by: Mayor Scott W. Anderson

RESOLVED THAT: the minutes of the Board of Directors meeting 06-23-BOD dated on June 23, 2023 be approved.

12.2. Staff Reports

12.2.1. Staff Report No. 29-07-23-BOD from Kyra Howes, Director, Conservation Services

Recommendation:

Approved by Consent

Moved by: Deputy Mayor Paul Van Staveren

Seconded by: Cllr. Rick Schell

RESOLVED THAT: The BOD approve the use of \$15,000 reserve funds for unanticipated, emergency fleet repair.

12.2.2. Staff Report No. 30-07-23-BOD from Kyra Howes, Director, Conservation Services

Recommendation:

Approved by Consent

Moved by: Mayor Janet Horner

Seconded by: Mayor Jennifer Coughlin

RESOLVED THAT: The Board of Directors approve the 5-year partnership agreement for the Edenvale Conservation Area.

12.2.3. Staff Report No. 31-07-23-BOD from Sheryl Flannagan, Director, Corporate Services

Recommendation:

Approved by Consent

Moved by: Cllr. June Porter

Seconded by: Mayor Scott W. Anderson

RESOLVED THAT: the Board of Directors receive Staff Report No. 31-07-23-BOD regarding the 2023 second quarter financials; and

FURTHER THAT: staff continue to monitor budget activities.

12.2.4. Staff Report No. 32-07-23-BOD from Sheryl Flannagan, Director, Corporate Services

Recommendation:

Moved by: Cllr. Joe Belanger

Seconded by: Cllr. Kyle Fegan

RESOLVED THAT: Staff Report No. 32-07-23-BOD regarding guidelines for the development of the 2024 NVCA draft budget be approved; and

FURTHER THAT: staff be directed to prepare a draft 2024 budget for consideration by the Board of Directors.

Friendly amendment as requested by Cllr. Joe Belanger and approved by seconder:

Recommendation:

RES: 48-23

Moved by: Cllr. Joe Belanger

Seconded by: Cllr. Kyle Fegan

RESOLVED THAT: Staff Report No. 32-07-23-BOD regarding guidelines for the development of the 2024 NVCA draft budget be increased to \$400,000 levy guideline and that the additional approximate \$200,000 be placed to our planning services for acquisition of staff and be approved; and

FURTHER THAT: staff be directed to prepare a draft 2024 budget for consideration by the Board of Directors.

Carried;

12.2.5. Staff Report No. 33-07-23-BOD from Sheryl Flannagan, Director, Corporate Services

Recommendation:

Approved by Consent

Moved by: Cllr. Nicole Cox

Seconded by: Mayor Darren White

RESOLVED THAT: the updated NVCA Asset Management Plan be approved.

12.2.6. Staff Report No. 34-07-23-BOD from Maria Leung, Senior Communications Specialist

Recommendation:

Approved by Consent

Moved by: Cllr. Ralph Manktelow

Seconded by: Cllr. Kevin Eisses

RESOLVED THAT: Staff Report No. 34-07-23-BOD regarding NVCA Communications – *June 10, 2023 – August 11, 2023*, be received.

13. Notice of Motion

At the request of Vice-Chair Scott, the Notice of Motion will be deferred to the September meeting.

14. Other Business

CAO Hevenor provided a verbal update on the current activities of Conservation Ontario.

15. In-Camera - Board decided there was no need to go in-camera and proceeded with the below resolution

15.1. Doug Hevenor, Chief Administrative Officer Mid-Year Performance Review

Recommendation:

RES: 49-23

Moved by: Cllr. Kyle Fegan

Seconded by: Cllr. Joe Belanger

RESOLVED THAT: the Board of Directors receive the Chief Administrative Officer's mid-year 2023 performance review
Carried;

16. Adjourn

Recommendation:

RES: 50-23

Moved by: Cllr. Ralph Manktelow

Seconded by: Cllr. Nicole Cox

RESOLVED THAT: this meeting adjourn at 10:23am to meet again on September 22, 2023 or at the call of the Chair.

Carried;