



05-24-BOD Agenda Minutes  
Nottawasaga Valley Conservation Authority  
Friday, August 23, 2024 at 9:00 AM EDT

**Attendance**

**Present:**

Cllr Phil Fisher, Springwater (Township); Cllr. Gary Harvey, Barrie (City); Mayor Darren White, Melancthon (Township); Cllr. Joe Belanger, Wasaga Beach (Town); Cllr. Nicole Cox, New Tecumseth (Town); Cllr. Kyle Fegan, Shelburne (Town); Chair Gail Little, Amaranth (Township); Deputy Mayor Paul Van Staveren Clearview (Township); Cllr. Patricia Clark, Mulmur (Township); Cllr. June Porter, The Blue Mountains (Town); Vice-Chair Jonathan Scott, Bradford West Gwillimbury (Town); Cllr. Ralph Manktelow, Mono (Town); Cllr. Richard Schell, Oro-Medonte (Township); Cllr. Joel Loughead, Grey Highlands (Municipality)

**NVCA Staff:**

Sheryl Flannagan, Director, Corporate Services; Doug Hevenor, Chief Administrative Officer; Chris Hibberd, Director, Watershed Management Services; Kyra Howes, Director, Conservation Services; Ben Krul, Manager Development Planning & Permits; Tyler, Mulhall, Planner; Dalia Al-Ali, Manager, Engineering Services; Joseé Courtemanche, Water Resource Engineer; Kerry Jenkins, Administrative Assistant/Recorder

**Absent:**

Mayor Scott W. Anderson, Adjala-Tosorontio (Township); Cllr. Christopher Baines, Collingwood (Town); Cllr. Pieter Kiezebrink, Essa (Township); Cllr. Kevin Eisses, Innisfil (Town)

**1. Events**

**Fish Sampling**

The Stewardship team will be running volunteer fish community surveys in the Town of Blue Mountains

**Dates:** August 27 – 28, 2024

**Locations:**

August 27 – Petun Conservation Area, 675485 2nd Line, The Blue Mountains

August 28 – 589682 Grey County Rd 19, The Blue Mountains

**TD Tree Days**

Thanks to funding from the TD Tree Days program, the Stewardship Team will be hosting potted stock plantings.

**Date:** September 7, September 21, October 19, 2024

**Location:** 80 Crompton Drive, City of Barrie

**TD Tree Days**

Thanks to funding from the TD Tree Days program, the Stewardship Team will be hosting potted stock plantings.

**Date:** September 21, 2024

**Location:** Whitetail Refuge Nature Reserve, 754415 Mono Centre Road, Mono Centre

**Festival at Fort Willow**

Experience Simcoe as it was in the 1800s as it was at the Historic Fort Willow Conservation Area

**Date:** October 5, 2024

**Location:** Historic Fort Willow Conservation Area, 2714 Grenfel Road, Springwater Township

**TD Tree Days**

Thanks to funding from the TD Tree Days program, the Stewardship Team will be hosting potted stock plantings.

**Date:** October 19, 2024

**Location:** Creemore - Ganaraska Trail, 2186 S Nottawasaga Concession 6, Creemore, ON, L0M 1G0

**2. Call to Order**

Chair Little called the meeting to order at 9:08am.

**3. Land Acknowledgement**

Nottawasaga Valley Conservation Authority Board acknowledges that we are situated on the traditional land of the Anishnaabeg people. The Anishnaabeg include the Ojibwe, Odawa, and Pottawatomi nations, collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Métis and Inuit people.

**4. Declaration of Pecuniary and Conflict of Interest**

**5. Motion to Adopt the Agenda**

Recommendation:

*RES: 37-24*

Moved by: Cllr. Rick Schell

Seconded by: Cllr. Phil Fisher

**RESOLVED THAT:** the agenda for the Board of Directors meeting #05-24-BOD dated on August 23, 2024 be approved.

**Carried;**

**6. Announcements**

Deputy Mayor Paul Van Staveren informed the members that Cllr. Kevin Eisses was absent today due to public open house for family dairy farm and asking all to attend if can.

**7. Presentations**

There were no presentations at this time.

**8. Deputations**

There were no deputations at this time.

**9. Hearings**

There were no hearings at this time.

**10. Determination of Items Requiring Separate Discussion**

Board members are requested to identify items from the Consent List that they wish to have considered for separate discussion.

**11. Adoption of Consent List and Identification of Items Requiring Separate Discussion**

Recommendation:

*RES: 38-24*

Moved by: Cllr. Patricia Clark

Seconded by: Cllr. Kyle Fegan

**RESOLVED THAT:** agenda item number(s), 12.2.1, 12.2.2, 12.2.3, 12.2.4 and 12.2.6 were identified as requiring separate discussion, be referred for discussion under Agenda Item #12; and

**FURTHER THAT:** all Consent List Agenda Items not referred for separate discussion be adopted as submitted to the board and staff be authorized to take all necessary action required to give effect to same; and

**FURTHER THAT:** any items in the Consent List not referred for separate discussion, and for which conflict has been declared, are deemed not to have been voted on or discussed by the individual making the declaration.

**Carried;**

**12. Consent List**

**12.1. Adoption of Minutes**

Recommendation:

*Approved by Consent*

**RESOLVED THAT:** the minutes of the Board of Directors meeting 04-24-BOD dated on May 24, 2024 be approved.

**12.2. Staff Reports**

**12.2.1. Staff Report No. 19-05-24-BOD from Chris Hibberd, Director, Watershed Management Services regarding Regulations Mapping Update**

Recommendation:

*RES: 39-34*

Moved by: Cllr. Joe Belanger

Seconded by: Deputy Mayor Paul Van Staveren

**RESOLVED THAT:** the Board of Directors receive Staff Report No. 19-05-24-BOD regarding NVCA's regulations mapping update.

**Carried;**

**12.2.2. Staff Report No. 20-05-24-BOD from Tyler Mulhall, Planner regarding Permits/Approvals Under the Conservation Authorities Act**

Recommendation:

*RES: 40-24*

Moved by: Cllr. Gary Harvey

Seconded by: Deputy Mayor Paul Van Staveren

**RESOLVED THAT:** NVCA Board of Directors receive Staff Report No. 20-05-24-BOD that summarizes the permits and approvals issued by staff for the period of November 27, 2023 to July 23, 2024.

**Carried;**

**12.2.3. Staff Report No. 21-05-24-BOD from Dalia Al-Ali, Manager, Engineering Services regarding Engineering Review Process**

Recommendation:

*RES: 41-24*

Moved by: Cllr. Nicole Cox

Seconded by: Cllr. Ralph Manktelow

**RESOLVED THAT:** the Board of Directors receive Staff Report No. 21-05-24-BOD regarding the Engineering Review Process.

**Carried;**

**12.2.4. Staff Report No. 22-05-24-BOD from Sheryl Flannagan, Director, Corporate Services regarding NVCA's Asset Management Plan 2025 Update**

Recommendation:

*RES: 42-24*

Moved by: Cllr. Gary Harvey

Seconded by: Deputy Mayor Paul Van Staveren

**RESOLVED THAT:** the updated NVCA Asset Management Plan be approved.

**Carried;**

**12.2.5. Staff Report No. 23-05-24-BOD from Sheryl Flannagan, Director, Corporate Services regarding 2024 Second Quarter Budget**

Recommendation:

*Approved by Consent*

**RESOLVED THAT:** the Board of Directors receive Staff Report No. 23-05-24-BOD regarding the 2024 second quarter financials; and

**FURTHER THAT:** staff continue to monitor budget activities.

**12.2.6. Staff Report No. 24-05-24-BOD from Sheryl Flannagan, Director, Corporate Services regarding 2025 Preliminary Budget Guidelines**

Recommendation:

*RES: 43-24*

Moved by: Cllr. Rick Schell

Seconded by: Cllr. Gary Harvey

**RESOLVED THAT:** Staff Report No. 24-05-24-BOD regarding guidelines for the development of the 2025 NVCA draft budget be received; and

**FURTHER THAT:** staff be directed to prepare a draft 2025 budget using option #1, for consideration by the Board of Directors.

**Carried;**

**12.2.7. Staff Report No. 25-05-24-BOD from Maria Leung, Senior Communications Specialist regarding Communications Report**

Recommendation:

*Approved by Consent*

**RESOLVED THAT:** Staff Report No. 25-05-24-BOD regarding NVCA Communications – *May 11, 2024 – August 9, 2024*, be received.

**13. Other Business**

Cllr. Joe Belanger has put forth a Notice of Motion for the September meeting in regards to funding related to new planning projects.

**14. In-Camera - Board decided there was no need to go in-camera and proceeded with the below resolution**

**14.1. Doug Hevenor, Chief Administrative Officer 2024 Mid Year Review**

Recommendation:

*RES: 44-24*

Moved by: Cllr. Gary Harvey

Seconded by: Cllr. Phil Fisher

**RESOLVED THAT:** the Board of Directors receive the Chief Administrative Officer's mid-year 2024 performance review.

**Carried;**

**15. Adjourn**

Recommendation:

*RES: 45-24*

Moved by: Cllr. Nicole Cox

Seconded by: Mayor Darren White

**RESOLVED THAT:** this meeting adjourn at 10:40am to meet again on September 27, 2024 or at the call of the Chair.

**Carried;**