

## **01-25-BOD (AGM)**

Nottawasaga Valley Conservation Authority

Friday, January 24, 2025 at 9:00 AM EST to Friday, January 24, 2025 at 12:00 PM EST

### **Agenda**

#### **1. Call to Order**

Recommendation:

**RESOLVED THAT:** Sheryl Flannagan, Interim Chief Administrative Officer/Director, Corporate Services be appointed as Chair, Pro Tem until the election of the 2025 Officers.

#### **2. Declaration of Pecuniary and Conflict of Interest**

#### **3. Motion to Adopt the Agenda**

Recommendation:

**RESOLVED THAT:** the agenda for the Board of Directors 65th Annual General Meeting 01-25-BOD dated January 24, 2025 be approved.

#### **4. Announcements**

There are no announcements at this time.

#### **5. Presentations**

There are no presentations at this time.

#### **6. Elections of NVCA Officers**

Sheryl Flannagan, Interim CAO/Director, Corporate Services will review the election procedures with Board Members.

#### **7. Appointment of Scrutineers**

Recommendation:

**RESOLVED THAT:** Kyra Howes, Director, Conservation Services and Kerry Jenkins, Administrative Assistant be appointed as scrutineers for the duration of the NVCA 2025 elections; and

**FURTHER THAT:** the ballots be destroyed after the election process.

#### **8. Election of Board of Directors Chair and Vice-Chair**

##### **8.1. Conduct Election of Chair**

Call for nominations for the position of Chair.

##### **8.2. Conduct Election for Vice-Chair**

Call for nominations for the position of Vice-Chair.

##### **8.3. Appointed NVCA Officers**

Recommendation:

**RESOLVED THAT:** the Board of Directors has elected and/or appointed for the year 2025 Nottawasaga Valley Conservation Authority Officers as follows:

**Chair:**

**Vice-Chair:**

## **9. Acknowledgements**

Elected Officers of the NVCA.

The newly elected Chair will conduct the remainder of the meeting.

## **10. 2025 Borrowing Resolution**

Recommendation:

**RESOLVED THAT:** for the fiscal year 2025, the Nottawasaga Valley Conservation Authority borrow, as required on credit, up to \$500,000 for its purpose until payment to the Authority of grants from the Province of Ontario, and levies from its member municipalities are received.

## **11. Appointment of 2025 Authority Solicitors**

Recommendation:

**RESOLVED THAT:** the firms of Hicks Morley Hamilton Stewart Storie LLP, be appointed for Human Resources legal advice, as required for 2025 and;

**FURTHER THAT:** Hill Hunter Loswell Law Firm LLP, Beard Winter LLP, Barriston Law and Gardiner Roberts LLP be appointed to conduct the legal business of the Authority for 2025.

## **12. Appointment of 2025 Authority Auditors**

Recommendation:

**RESOLVED THAT:** the firm KPMG LLP be appointed to conduct the auditing functions of the Nottawasaga Valley Conservation Authority for 2025.

## **13. Appointment of NVCA Representative to Conservation Ontario Council**

Recommendation:

**RESOLVED THAT:** the Chair be appointed as the NVCA voting delegate on Conservation Ontario Council for the year 2025; and

**FURTHER THAT:** the Vice-Chair and Interim Chief Administrative Officer/Director, Corporate Services be appointed as alternates.

## **14. Appointed of NVCA Board Representatives to the NVCA Agricultural Advisory Committee**

Recommendation:

**RESOLVED THAT:** the following Board members be appointed to the NVCA Agricultural Advisory Committee for 2025:

- 1).
- 2).
- 3).

## **15. Freedom of Information and Privacy Act**

Recommendation:

**WHEREAS:** members of the Board and Nottawasaga Valley Conservation Authority may designate an individual to act as Head of the Authority for purpose of the Municipal Freedom of Information of Privacy Act, R.S.O. 1990, c M.56, s. 3(1); 2002 C. 17, Schedule. F, Table; therefore

**BE IT RESOLVED THAT:** Sheryl Flannagan, Interim CAO/Director, Corporate Services be designated as Head of the Authority for purposes of the Act.

## **16. Adjourn**

Recommendation:

**RESOLVED THAT:** the Board of Directors adjourn at \_\_\_\_\_ to meet again on February 28, 2025 or at the call of the Chair.