

01-25-BOD (AGM)

Nottawasaga Valley Conservation Authority

Friday, January 24, 2025 at 9:00 AM EST to Friday, January 24, 2025 at 12:00 PM EST

Agenda

1. Call to Order

Recommendation:

RESOLVED THAT: Sheryl Flannagan, Interim Chief Administrative Officer/Director, Corporate Services be appointed as Chair, Pro Tem until the election of the 2025 Officers.

2. Declaration of Pecuniary and Conflict of Interest

3. Motion to Adopt the Agenda

Recommendation:

RESOLVED THAT: the agenda for the Board of Directors 65th Annual General Meeting 01-25-BOD dated January 24, 2025 be approved as amended.

4. Announcements

There are no announcements at this time.

5. Presentations

There are no presentations at this time.

6. Elections of NVCA Officers

Sheryl Flannagan, Interim CAO/Director, Corporate Services will review the election procedures with Board Members.

7. Appointment of Scrutineers

Recommendation:

RESOLVED THAT: Kyra Howes, Director, Conservation Services and Kerry Jenkins, Administrative Assistant be appointed as scrutineers for the duration of the NVCA 2025 elections; and

FURTHER THAT: the ballots be destroyed after the election process.

8. Election of Board of Directors Chair and Vice-Chair

8.1. Conduct Election of Chair

Call for nominations for the position of Chair.

8.2. Conduct Election for Vice-Chair

Call for nominations for the position of Vice-Chair.

8.3. Appointed NVCA Officers

Recommendation:

RESOLVED THAT: the Board of Directors has elected and/or appointed for the year 2025 Nottawasaga Valley Conservation Authority Officers as follows:

Chair:

Vice-Chair:

9. Acknowledgements

Elected Officers of the NVCA.

The newly elected Chair will conduct the remainder of the meeting.

10. 2025 Borrowing Resolution

Recommendation:

RESOLVED THAT: for the fiscal year 2025, the Nottawasaga Valley Conservation Authority borrow, as required on credit, up to \$500,000 for its purpose until payment to the Authority of grants from the Province of Ontario, and levies from its member municipalities are received.

11. Appointment of 2025 Authority Solicitors

Recommendation:

RESOLVED THAT: the firms of Hicks Morley Hamilton Stewart Storie LLP, be appointed for Human Resources legal advice, as required for 2025 and;

FURTHER THAT: Hill Hunter Loswell Law Firm LLP, Beard Winter LLP, Barriston Law and Gardiner Roberts LLP be appointed to conduct the legal business of the Authority for 2025.

12. Appointment of 2025 Authority Auditors

Recommendation:

RESOLVED THAT: the firm KPMG LLP be appointed to conduct the auditing functions of the Nottawasaga Valley Conservation Authority for 2025.

13. Appointment of NVCA Representative to Conservation Ontario Council

Recommendation:

RESOLVED THAT: the Chair be appointed as the NVCA voting delegate on Conservation Ontario Council for the year 2025; and

FURTHER THAT: the Vice-Chair and Interim Chief Administrative Officer/Director, Corporate Services be appointed as alternates.

14. Appointed of NVCA Board Representatives to the NVCA Agricultural Advisory Committee

Recommendation:

RESOLVED THAT: the following Board members be appointed to the NVCA Agricultural Advisory Committee for 2025:

- 1).
- 2).
- 3).

15. Freedom of Information and Privacy Act

Recommendation:

WHEREAS: members of the Board and Nottawasaga Valley Conservation Authority may designate an individual to act as Head of the Authority for purpose of the Municipal Freedom of Information of Privacy Act, R.S.O. 1990, c M.56, s. 3(1); 2002 C. 17, Schedule. F, Table; therefore

BE IT RESOLVED THAT: Sheryl Flannagan, Interim CAO/Director, Corporate Services be designated as Head of the Authority for purposes of the Act.

16. Other Business

Verbal Update from Interim CAO, Sheryl Flannagan

17. Adjourn

Recommendation:

RESOLVED THAT: the Board of Directors adjourn at _____ to meet again on February 28, 2025 or at the call of the Chair.